Mary Agatha Furth Center

8400 Old Redwood Highway, Windsor, CA 95492, (707) 837-7620 info@furthcenter.com www.furthcenter.com

APPLICATION

Event Name:		Event Date (s)	
Organization		Event Type	
Contact Person		Expected Attendance	
Address		Event Time In/Out Time	
Cell Fax		Rehearsal/Set-Up Time	
E-Mail:		Rental Requirements Notified Due Dates before Event Deposit	
Itemized Fees for Facility Use Date	Prepared	Insurance: Private Parties must purchase Furth Center	
Item Rate F	Iours Fee	Security/CompanyTerms and ConditiFloor Plan/Diagran	y (30 days) y (30 days) ions (With Contract) m (30 days) y Clean-up (Day of Event)
*Overtime rates apply for room use and staffing fees above 12 hours, and for guest count above 250 people.		The signed contract must be forwarded to our Office within 30 days of the date prepared or the date will be released and deposit returned. No Berries allowed in the facility. Client is responsible for violations by food service, and damage to carpet. Discounts apply only to the specific arrangements made in advance, and do not apply to attendance fees, catering, equipment rental, or staffing fees. Catering agreement and additional services are bound by the terms of this contact. Children must be supervised at all times. If left unsupervised, the Event will be terminated.	
Deposit & Payment Requirements For Office Use Only			
*Deposit \$ 500.00 Hold w/application	_	If Renting the Kitchen, and/or dishware, you are responsible for making sure they are cleaned in a professional manner. Failure to comply will result in additional charges of \$50.00 per hour.	
<u> </u>		Signatures	
\$ <u>\$</u> \$		Applicant	Date
Total \$ (120 days) Refundable Deposit: \$ 500.00 Please allow 3 to 4 weeks for deposit refund.		WILL CONFORM TO THE " FOR RENTAL OF THE	Date E TO THIS CONTRACT AND TERMS AND CONDITIONS" MARY AGATHA FURTH